



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 July 2018 - 31 October 2018

*Published by Sue Wilson on 4 June 2018
 (Updated 7 June 2018, 14 June 2018, 25 June, 28 June 2018)
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Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Exempt	Council 6/06/18	Yes	Appointment Statutory Positions including Senior Management Review	Leader of the Council Anica Goodwin Executive Director Organisation anica-goodwin@tamworth.gov.uk	Leader Leader of the Opposition Trade Unions	Appointment Statutory Positions including Senior Management Review

	Council 6/06/18	Yes	Corporate Investment Strategy - Local Authority Trading Company (Report of the Portfolio Holder for Housing Services)	Portfolio Holder for Housing Services Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk		
Exempt	Council 6/06/18	Yes	Appointment of Chief Executive and Head of Paid Service	Leader of the Council Anica Goodwin Executive Director Organisation anica-goodwin@tamworth.gov.uk		Appointment of Chief Executive and Head of Paid Service
Open	Council 6/06/18	Yes	Review of the Constitution and Scheme of Delegation (Report of the Leader of the Council)	Leader of the Council Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		Review of the Constitution and Scheme of Delegation

Open	Cabinet 14/06/18	Yes	<p>Updated Environmental Crime Policy and Revision to Fixed Penalty Structure</p> <p>To consider updated policy and fixed penalty charges for littering and other environmental offences</p>	<p>Portfolio Holder for Communities and Wellbeing Joanne Sands Assistant Director Partnerships joanne-sands@tamworth.gov.uk</p>		Updated Environmental Crime Policy and Revision to Fixed Penalty Structure
Open	Cabinet 14/06/18	Yes	<p>Write Offs 01/04/17 to 31/03/18</p> <p>Write Offs from 1 April 2017 to 31 March 2018</p>	<p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p>		Write Offs 01/04/17 to 31/03/18

Open	Cabinet 14/06/18	Yes	<p>Capital Outturn Report 2017/18</p> <p>To advise members on the final outturn of the Authority's Capital Programme for 2017/18 (subject to audit confirmation) and to request formal approval to re-profile specific programme budgets into 2018/19</p>	<p>Portfolio Holder for Assets and Finance Barbara Cox barbara-cox@tamworth.gov.uk</p>	<p>Identification of requests for re-profiling of Capital Budgets in liaison with Budget Managers / CMT</p> <p>Budget Managers / CMT</p>	Capital Outturn Report 2017/18
Exempt	<p>Cabinet 14 Jun 2018</p> <p>Cabinet 14/06/18</p>	Yes	<p>Corporate Credit Policy</p> <p>To seek approval for the update of the Corporate Credit Policy in line with current working practices.</p>			Corporate Credit Policy

Exempt	Cabinet 14/06/18	Yes	Repairs and Investment Contract Extension Arrangements Following Cabinet approval on the 22/2/18 to extend the contract; this report provides further detail to give effect to that decision	Portfolio Holder for Housing Services Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Automatic discussion with the Tenant Consultative Group	Repairs and Investment Contract Extension Arrangements
	Cabinet 14/06/18	Yes	Tamworth Local List	Sushil Birdi Senior Policy and Delivery Officer sushil-birdi@tamworth.gov.uk		

Open	Cabinet 5/07/18	Yes	<p>Housing Revenue Account Business Plan</p> <p>The HRA business plan sets out the strategic objectives of the housing services; detailing ambitions around regeneration, affordable housing delivery and investment in its landlord services and its stock.</p>	<p>Portfolio Holder for Housing Services Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk</p>	Tenant Consultative Group (TCG) and partners	Housing Revenue Account Business Plan
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Exempt	Cabinet 5/07/18	Yes	<p>Arrangements for the Councils 24hour Community Alarm Service</p> <p>The report will set out the options for the Councils Community alarm provision at its sheltered housing schemes. This will discuss the options for continued delivery of the alarm service within the context of the changing funding and delivery models for sheltered and supported housing; as consulted on by the Ministry of Housing, Communities and Local Government & Department for Works & Pensions. https://www.gov.uk/government/consultations/funding-for-supported-housing-two-consultations</p>	<p>Portfolio Holder for Housing Services Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk</p>		<p>Arrangements for the Councils 24hour Community Alarm Service</p>
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Open	Cabinet 5/07/18	No	Quarter Four 2017/18 Performance Report	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Quarter Four 2017/18 Performance Report
Open	Cabinet 5/07/18	Yes	Tamworth Local Plan Review Update To consider the requirement to potentially undertake an early review of the Tamworth Local Plan.	Portfolio Holder for Regeneration Sushil Birdi Senior Policy and Delivery Officer sushil- birdi@tamworth.gov.uk		Tamworth Local Plan Review Update
Open	Council 17/07/18	Yes	Community Infrastructure Levy To consider the examiners report, the proposed modifications and adoption of the Community Infrastructure Levy	Portfolio Holder for Regeneration Sushil Birdi, Matthew Bowers Senior Policy and Delivery Officer sushil- birdi@tamworth.gov.uk, Assistant Director Growth & Regeneration matthew- bowers@tamworth.gov.u k		Community Infrastructure Levy

	Council 17/07/18	No	Local Authority Trading Company	Leader of the Council Jane Hackett Solicitor to the Council and Monitoring Officer jane- hackett@tamworth.gov.u k		
Open	Council 17/07/18	No	Appointment of a Deputy Electoral Registration Officer	Leader of the Council Andrew Barratt Chief Executive andrew- barratt@tamworth.gov.uk		Appointment of a Deputy Electoral Registration Officer Appointment of a Deputy Electoral Registration Officer
Open	Cabinet 2/08/18	Yes	Budget and Medium Term Financial Planning Process 2019/20 To seek agreement to the proposed budget and medium term financial planning process for General Fund and the Housing Revenue Account for 2019/20	Leader of the Council Stefan Garner Executive Director Finance stefan- garner@tamworth.gov.uk	CMT Executive Management Team Budget Consultation CMT Executive Management Team Budget Consultation - Residents, Tenants, Voluntary Sector	Budget and Medium Term Financial Planning Process 2019/20

Open	Cabinet 2/08/18	Yes	Upgrade of Capita payment system To seek approval to release funds from capital contingency budgets	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Upgrade of Capita payment system
Open	Cabinet 2/08/18	Yes	Write Offs - 01/04/18 to 30/06/18 Write offs 1 April 2018 to 30 June 2018	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write offs
Open	Cabinet 16/08/18	Yes	Castle Review Submission of a Castle Review seeking permissions to amend operational methods to ensure the future sustainability of the Castle and its tourism offer.	Portfolio Holder for Environment and Culture Neil Mason Head of Community Leisure neil-mason@tamworth.gov.uk		Castle Review

Open	Cabinet 6/09/18	Yes	Quarter 1 Performance Report 2018/19	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Quarter 1 Performance Report 2018/19
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Open	Cabinet 2 Aug 2018 Council 11/09/18	Yes	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2017/18</p> <p>The Annual Treasury report is a requirement of the Council's reporting procedures.</p> <p>It covers the Treasury activity for 2017/18, and the actual Prudential Indicators for 2017/18.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.</p>	<p>Portfolio Holder for Assets and Finance Joanne Goodfellow joanne-goodfellow@tamworth.gov.uk</p>		<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2017/18</p>
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Open	Cabinet 30 Nov 2017 Council	Yes	Commercial Investment Strategy Update To create a capital fund to allow agreed investments be made in land or property	Leader of the Council Andrew Barratt Chief Executive andrew- barratt@tamworth.gov.uk	Part of the Commercial Investment Strategy Process	Commercial Investment Strategy Update
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

